

Regular Council Meeting
September 15, 2015

Meeting called to order by Mayor David George.

Councilmembers present; Jeff Bohn, Joe Horan, Dan Poppinga, Paul Zeka. Absent; Steve Smothers.

Agenda approved with no additions.

Horan made a motion, second by Zeka to approve the minutes as written. Roll Call: Ayes; Bohn, Horan, Poppinga, Zeka. Nays; None. Absent; Smothers.

Councilmember Horan reported on the MACC annual meeting. Appreciation was expressed to Joe Horan for serving on the MACC board of directors.

Mayor David George has scheduled a meeting to be held on Sept. 18 to discuss with local fire departments the establishing of a combined fire board/agency for fire protection. George has also contacted a building inspector to conduct inspections for downtown buildings. A letter has been received from the attorney in reference to the proceeds from the Lester Munson Estate.

Superintendent Kirchoff reported on completed work projects. Kirchoff also reported they have been working with the meter installers on getting the outside shut-offs repaired so new meters can be installed. A copy of the lagoon inspection report was distributed also.

Chief Ritts presented the activity report for the police department. Mayor George reported receiving comments from the convenience store employees in appreciation of Chief Ritts making a presentation to them in reference to attempted robbery situations.

Thelma McGough, community economic development coordinator, reported that the new website is now online. McGough has been working on researching options for grants for routes to schools sidewalk installations. McGough also will be working with a new committee that has been established to upgrade the playground equipment for the parks.

The Chamber sponsored chili cook off is scheduled for October 3. Approval was granted to block off Main Street from 10th Ave. to 11th Ave.

Ethan Joy, JEO Consulting Group engineer, and John Jansen, representative from Leggette, Brashears, & Graham, were present to update the council on the geophysical study that has been completed for the well project. The electromagnetic study was concentrated in four different areas determined by the gravity survey work that was completed. Based on the findings the four locations were rated for favorability to do test boring for a new well. Horan made a motion, second by Poppinga to have Ethan Joy proceed with working with the DNR on getting site approval for proposed area and getting USDA approval of plans and specifications for drilling. Roll Call: Ayes; Bohn, Horan, Poppinga, Zeka. Nays; None. Absent; Smothers. A temporary construction easement will need to be obtained if site is approved.

Bohn made a motion, second by Zeka to approve payment in the amount of \$3,850 to Bill Grady for website development. Roll Call: Ayes; Bohn, Horan, Poppinga, Zeka. Nays; None. Absent; Smothers.

Poppinga made a motion, second by Horan to approve payment in the amount of \$8,690.00 to Thoma Construction and to Manson Lumber in the amount of \$10,069.31 for the fire station roof replacement. Roll Call: Ayes; Bohn, Horan, Poppinga, Zeka. Nays; None. Absent; Smothers.

Bohn made a motion, second by Zeka to approve payment in the amount of \$959.18 to Malloy Law Firm for legal fees for the water improvement project. Roll Call; Ayes; Bohn, Horan, Poppinga, Zeka. Nays; None. Absent; Smothers.

Mayor George will obtain cost estimates to install a sidewalk from Main Street to the High School.

Horan made a motion, second by Bohn to approve of appointing Penny Lenz to the Manson Area Community Center board of directors to fill the expired term of Joe Horan. Roll Call: Ayes; Bohn, Horan, Poppinga, Zeka. Nays; None. Absent; Smothers.

The council meetings will continue to be held on the first and third Tuesday of each month.

A request has been made to allow single family dwellings in the downtown commercial area. Inquiries will be made about property tax consequences.

Approval was given to allow an accessory building to be built on a lot that is adjacent to another lot with both lots having the same owner.

Horan made a motion, second by Zeka to adjourn the meeting. Roll Call: Ayes; Bohn, Horan, Poppinga, Zeka. Nays; None. Absent; Smothers.

GENERAL TOTAL EXPENDITURES \$65,578.76

Affiliated Foods – concession supplies - 129.04, AFLAC – emp. ins. - 165.74, Arlaban - Vine Translations - police dept. arrest translation assistance - 113.00, Calhoun Co. Peace Officers Assn. – officer dues - 150.00, Central Iowa Dist. – city hall maintenance - 49.00, Hudson Law Firm – police dept. legal fees - 60.00, Manson Lumber – city hall paint - 12.15, Matt Parrott & Sons – office supplies - 93.29, MidAmerican Energy – service - 3331.28, Northwest Comm. – internet - 29.95, Office Elements – chairs - 1567.92, Office Elements – office supplies, copier maintenance - 362.01, Petty cash – postage - 12.62, Rost Motor – police car maintenance - 40.27, Secure Shred – shredding - 48.00, Becky Thompson – reim. police dept. voice recorder (Best Buy) - 53.49, Trophies Unlimited – plaque - 45.00, US Cellular – police telephone - 55.31, US Post Office – stamps - 98.00, Windstream – telephone - 363.03, Calhoun Co. Journal Herald – publishing - 96.00, Fire Service Training Bureau - fire dept. training - 520.00, Gray Sanitation – recycling - 735.00, MES - fire dept. clothing - 1012.28, NCIRSWA - landfill fees - 2841.65, Pro Co-op – police vehicle gas - 625.33, Swanson Hardware – fire dept. pool, comm. center supplies - 52.34, Helen Vetter – comm. center custodian - 120.00, Gray Sanitation – contract with hauler – 5737.50, Gray Sanitation – city hall pick up – 18.00, Bill Grady – website – 3850.00, Manson Lumber – fire station roof material – 10069.31, Thoma Construction – fire station roof – 8690.00, Parkboard Claims – Swanson Hardware – 7.99, Pro Co-op – 61.37, NAPA – 3.33, Swanson Audio – 94.99, Library Claims – Cengage Learning – 403.78, Baker & Taylor – 310.56, Des Moines Register – 312.03, The Messenger – 215.80, Time – 92.56, WalMart – 65.63, Petty cash – 52.38, Iowa Library Services – 60.00, Treas., State of Iowa – pool sales tax – 125.00, Payroll – 22,626.83.

WATER TOTAL EXPENDITURES \$39,391.07

AFLAC – emp. ins. - 68.78, Delta Dental – ins. - 140.28, Hach Co. - testing supplies - 507.89, Hawkins – plant chemicals - 1022.60, Hygienic Lab - water testing - 44.50, Iowa One Calls – locates - 14.00, Manson Lumber – plant supplies - 31.82, Met Life – ins. - 4.32, MidAmerican Energy – service - 4744.91, P & R Entry - plant garage door - 1350.00, USA Blue Book – pumps - 647.74, WellMark – health ins. - 1122.98, Windstream – telephone - 79.73, Pro Co-op – gas - 169.54, Swanson Hardware - plant supplies - 108.79, USDA – loan payment - 3693.00, USDA - loan payment - 3524.00, JEO Consulting Group – engineer fees – 10433.20, Malloy Law Firm – water project legal – 959.18, US Post Office – water billing postage – 204.80, FICA – 229.76, FICA – 53.73, IPERS – 659.78, Treas., State of Iowa – sales tax – 2109.00, FICA – 219.75, FICA – 51.39, Payroll – 7,195.60.

ROAD USE TOTAL EXPENDITURES \$11,397.49

AFLAC – emp. ins. - 45.76, Central Iowa Dist. – shop supplies - 121.20, CNH - mower, saw supplies - 125.03, Hamilton Ready Mix - storm intakes - 1650.00, Manson Lumber – intake supplies - 93.72, MidAmerican Energy – service - 181.67, NAPA – equipment supplies - 53.50, NCCF – prisoner labor street patching - 20.00, Pocahontas Equipment Co. – mower supplies - 98.40, Stratford Gravel – rock - 621.67, Windstream – telephone - 80.12, Zehr’s Auto – mower tires - 524.91, Zep - equipment supplies - 374.66, Calhoun Co. Imp. - equipment supplies - 790.91, Gray Sanitation – shop - 25.00, MidAmerican Energy - street lights - 2244.86, Pro Co-op – gas, dust control - 1253.71, Swanson Hardware - equipment supplies – 111.22, Calhoun Co. Treas. – drainage assessment – 587.00, Payroll – 2,394.15.

SEWER TOTAL EXPENDITURES \$639.72

Hygienic Lab - lagoon testing - 132.00, Iowa One Call – locates - 14.00, MidAmerican Energy - service - 397.27, Petty cash – postage - 11.45, Treas., State of Iowa – sales tax – 85.00.

TRUST & AGENCY \$14,899.38

Delta Dental – ins. - 676.70, MetLife – ins. - 29.52, Sinek Vision - Woltman workers comp. - 70.00, WellMark – health ins. - 9960.13, FICA – 779.92, FICA – 182.38, IPERS – 1255.70, IPERS – 994.22, FICA – 770.59, FICA – 180.22.

LOCAL OPTION TOTAL EXPENDITURES \$612.00

Gray Sanitation - Janssen property cleanup - 612.00.

Total Revenue – September, 2015 - \$317,398.69

Total Expenditures – September, 2015 - \$132,518.42

Mayor

ATTEST: _____
City Clerk